

Diocesan Policy on Entertainment Equipment and Inflatable Rentals for Events

Effective June 1, 2026

Purpose

The purpose of this policy is to establish guidelines for the rental and use of entertainment equipment, including inflatable attractions (such as bounce houses), at events held at diocesan locations. These requirements are intended to ensure safety, proper insurance coverage, and risk mitigation for all participants, vendors, and diocesan entities.

Scope

This policy applies to all events conducted on diocesan property, including but not limited to parish, school, and diocesan-sponsored events where entertainment equipment or inflatable attractions are rented from third-party vendors.

Policy Statement

All entertainment equipment, including inflatable attractions (such as bounce houses), must be rented from approved third-party vendors who meet diocesan insurance and safety requirements. Vendors must provide proof of adequate insurance coverage and comply with all diocesan risk management standards prior to the event.

Failure to meet these requirements may result in denial of the rental or removal of equipment from the event.

Vendor Requirements

1. Use of Reputable Vendors

- entertainment equipment, including inflatable attractions (such as bounce houses), must be rented from a **professional and reputable third-party rental company**.
- Vendors must demonstrate **experience, reliability, and adherence to industry safety standards**.
- All vendors must be **approved by the business office** before equipment may be used at any diocesan location.

2. Minimum Liability Insurance

Vendors must maintain a **minimum of \$3 million in liability insurance coverage** to address risks associated with rented equipment and related activities.

3. Required Insurance Coverages

The vendor must provide a **Certificate of Insurance (COI)** that includes the following coverages:

- **General Liability Insurance**
Covers bodily injury and property damage resulting from the use of the equipment or inflatable.

- **Automobile Liability Insurance**
Covers liability arising from transportation of equipment to and from the event location.
- **Workers' Compensation Insurance**
Required if the vendor has employees present for equipment setup, operation, or removal.

4. Additional Insured Requirements

The Certificate of Insurance must list the following entities as **Additional Insureds**:

- The Bishop
- The Diocese
- The School or Church hosting the event

5. Waiver of Subrogation

The Certificate of Insurance must include a **Waiver of Subrogation** in favor of:

- The Bishop
- The Diocese
- The School or Church

This ensures that the vendor's insurance carrier cannot pursue reimbursement from diocesan entities for claims arising from the vendor's equipment.

6. Coverage for entertainment equipment, including inflatable attractions (such as bounce houses):

- The **Description of Operations** section of the COI must clearly state that **all entertainment equipment, including inflatable attractions (such as bounce houses), is covered by the vendor's insurance policy.**
- Coverage must specifically include **entertainment equipment, including inflatable attractions (such as bounce houses),** to ensure protection against claims.

7. Verification of Coverage

Event organizers must review the COI to ensure:

- entertainment equipment, including inflatable attractions (such as bounce houses), is **not excluded from coverage.**
- All required coverages and endorsements are present.
- Coverage limits meet diocesan minimum requirements.

8. Submission of Insurance Documentation

- submit proof of insurance to the **Business Office.**
- Documentation must be received **at least one (1) month prior to the scheduled event** to allow time for verification and approval.

9. Risk Transfer

The use of third-party vendors and their insurance coverage is intended to **transfer liability risk from the diocesan entity to the vendor** for activities involving entertainment equipment and inflatables.

10. Policy Exclusions

Diocesan insurance policies for schools and churches **exclude coverage for entertainment equipment, including inflatable attractions (such as bounce houses)**. Therefore, compliance with vendor insurance requirements is mandatory before entertainment equipment and inflatables may be permitted at diocesan events.

Compliance and Enforcement

- The **Business Office** will review submitted insurance documentation and verify compliance with this policy.
- Failure to provide proof of insurance may result in the denial of the rental request.

Policy Review

This policy is **effective immediately** and will be reviewed **annually** to ensure continued compliance with diocesan risk management standards.

Contact Information

For questions regarding this policy or submission of required documentation, you should contact the **Business Office** at 318-219-7270 or by email at busoffice@dioshpt.org.