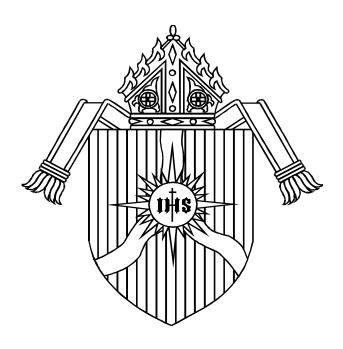
Diocese of Shreveport



Application for Educational Administration

GENERAL INFORMATION FIRST MIDDLE MAIDEN PRESENT ADDRESS______TELEPHONE____ CITY _____ STATE ____ ZIP CODE ____ PERMANENT ADDRESS TELEPHONE STATE ZIP CODE DATE AVAILABLE FOR POSITION PERSONAL INFORMATION (if applicable) Religious Community _____ Marital Status Social Security # ______ Religion _____ Parish Pastor Are you a United States Citizen? (If hired, you will be required to verify your employment eligibility and identify in accordance with the Immigration Reform and Control Act of 1986. Please also note that, in accordance with the relevant law, the dioceses does not discriminate against applicants on the basis of their citizenship or national **EDUCATIONAL PREPARATION** NAME AND LOCATION OF FROM TO KIND OF MAJOR YEAR OF SEM HRS. SCHOOL OR COLLEGE MO/YR MO/YR DEGREE **GRAD** CREDIT ELEMENTARY SCHOOL SECONDARY SCHOOL COLLEGES & UNIVERSITIES PREVIOUS EMPLOYMENT (Please list last employer first) SCHOOL OR COMPANY FROM TO ANNUAL REASON FOR ADMIN. POSITION OR MO/YR MO/YR NAME AND ADDRESS SUBJECT/GRADES TAUGHT **SALARY** LEAVING

I.	Please describe any aspect of your education or experience (not noted elsewhere in this application) which would be an asset for the principalship.
II.	What kind of religious experiences do you believe are important to children/adolescents? To teachers?
III.	How do you view your role as a principal in a Catholic school?
IV.	How important do you consider your own Christian attitudes and practices in your role as principal?

CERTIFICATES HELD STATE LIFE OR TEMPORARY SPECIFICATION (Level of Administration & Subjects) TYPE OF ADMINISTRATIVE POSITION Preferred Acceptable Preferred Acceptable Full-time administration Full-time teaching

Preferred		ATIVE POSITION	Preferred	Acceptable	
Pielelieu	Acceptable	Full-time administration	Pielelleu	Acceptable	Half-time administration/
		i un-time administration			half-time teaching
		Majority of time administration/			Minimum of administration/
		Some teaching			Majority of time teaching
TEACHIN	IG LEVELS/S	TRUCTURE/SUBJECT AF	REAS (omit if ann	olving only for full-time ac	lministration)
LEVELS	(O DE (DES/ S	1110 01 01111/10 02020 1 111	STRUCTU		
Preferred	Acceptable		Preferred	Acceptable	
		Kindergarten			Self-contained
		Primary			Double grades
		Intermediate			Triple grades
		Junior High			Departmental
SUBJECT	AREAS				
Preferred	Acceptable		Preferred	Acceptable	
		Religion			Social Studies
		Language Arts			Art or Music
		Math			P.E. / Health
		Science			Computer Science
PRIOR EX	XPERIENCE '	WITH ADMINISTRATIVE	RESPONSI	BILITIES	
or	rienting new teacher	evalu	ating teachers		election of teaching materials
co	conducting faculty inservice		oping school/facu	ılty handbook	working with school board
shaping school philosophy sch		luling classes		developing school budget	
su	pervising teachers	curric	culum study		working with home/school organizations
List others:					·
Have you h	nad any practic	al preparation (e.g. internship)? Y	es	No

LIST MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS:

If yes, please describe:

	Yes	No	(check one)
	If yes, please prov allegation of child		the place, and an account of the circumstances surrounding each
2.	Did any judicial pr	oceeding arise out o	of the allegations of child abuse?
	Yes	No	(check one)
	•	•	ch the proceeding was brought and its location, the parties to that proceeding, and any judgment or resolution that was entered or
3.	of child abuse?		ederal, state, or local corrections agency as a result of any allegations (check one)
4.	Have you ever bee violation)?	n convicted of or plo	eaded guilty to a misdemeanor or felony (other than a parking
	Yes	No	(check one)
	conviction or the e		Tense for which you were convicted or pleaded guilty, the date of the the judgment imposed, the court imposing the judgment and its proceeding.
5.	Has any surety cor		o issue or continue any bond on your behalf?
	Yes	No	(check one)
	If yes, please prov company's refusal.		, the reasons for and the circumstances surrounding the surety

A "yes" response to either of the two preceding questions will not disqualify you from consideration for employment as a principal in an elementary school of the diocese. A record of conviction, or a refusal by a surety company to issue or continue a bond on your behalf does not mean that you cannot be hired. The nature and circumstances of any conviction or bond refusal, how long ago either occurred, and other factors, including the relationship of the conviction or bond refusal to position for which you are applying, are all important in the employment consideration. Thus, please provide a complete response to these questions so that an appropriate decision can be made.

REFERENCES

Provide names and addresses of three persons who have knowledge of your work as a teacher or administrator. Include current employer (for principal if you are now teaching) and your pastor (or leader of your religious commuity, if applicable). Names of friends and relatives may not be used.

PLEASE PRINT: NAME	ADDRESS AND TELEPHONE #	RELATIONSHIP OR OFFICIAL POSITION TOWARD APPLICANT				
I hereby certify that all information included herein is complete and accurate. I understand that a misstatement of fact would be grounds for my discharge. I authorize investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing same to you.						
Date:						
	(Official Signature)					

The Diocese of Shreveport provides and promotes equal employment opportunities for all persons without regard to race, color, age, sex, national origin or citizenship as provided by federal law.

Catholic Schools Office DIOCESE OF SHREVEPORT 3500 Fairfield Avenue Shreveport, LA 71104