

Civil Scan/Fingerprints

1. First Name *(as on Driver's License)*: _____
2. Middle Initial *(one letter only!)*: _____
3. Last Name *(as on Driver's License)*: _____
4. Place of birth *(State)*: _____
5. Date of Birth *(mm/dd/yyyy)*: _____
6. Race *(circle one)*: Am. Indian/Alaskan Native Asian/Pacific Islander Black White
7. Sex *(circle one)*: Male Female
8. Hair Color *(circle one)*:
bald black blond/strawberry brown gray (full/partial) red/auburn
sandy white other *(please specify)*: _____
9. Eye Color *(circle one)*:
black blue brown gray green hazel maroon multicolored pink
10. Height _____
11. Weight _____
12. Street Address _____
13. City _____
14. State _____
15. Zip Code _____
16. Employee cell or home phone number: _____
17. Driver's License Number _____
18. Driver's License State of Issue _____
19. Social Security Number _____
20. Complexion *(circle one)*: albino dark fair freckled light medium olive
pimpled pock marked ruddy sallow yellow
21. Build *(circle one)*: emaciate heavy light medium obese
22. School of Employment _____ Position (teacher, coach, etc.) _____
23. Where will you be getting fingerprinted? *(circle one)* Caddo Parish Ouachita Parish
24. Applicant- return this form in new hire packet; School-email form to khopwood@dioshpt.org
25. Please take your **Driver's License/ID** and **SCHOOL CHECK** for \$54.25 to your appointment **within two weeks** of your scheduled date.

PLEASE WRITE LEGIBLY - LIVESCAN SYSTEM IS SENSITIVE TO WHAT INFORMATION IS ENTERED AND APPLICANT WILL BE TURNED AWAY AT THE SHERIFF'S OFFICE FOR INCORRECT INFORMATION.

Last updated 6/20/2023